



## WHO DOES WHAT

### *Supporting Special Olympics Idaho Athletes*

#### ***LOCAL PROGRAM (TEAM) CATEGORIES***

##### CATEGORY #   DESCRIPTION

1.     **ATHLETE TRAINING** - Any expense incurred in the direct development of athlete skills. Includes facility fees, professional fees, lift tickets, etc.
2.     **UNIFORMS**- Any clothing purchased for athletes or coaches, which is used for competition. Any printing costs for Team names or logos printed on clothing items. Any gym bags, backpacks, shoes, etc. that coordinates with clothing and are specifically for athlete competition.
3.     **EQUIPMENT** - Any sports equipment purchased for athlete training or competition. (This category is for SPORTS equipment only.)
4.     **COACHES TRAINING** - Any expense incurred in the training of coaches including travel, lodging, or professional and program fees.
5.     **OTHER VOLUNTEER EXPENSE** - Any expenses incurred involving volunteer recognition, training or travel reimbursement.
6.     **TEAM COMMUNICATION** - Postage, letterhead, envelopes, telephone (including answering services) or other expense incurred as a direct result of communication between teams and areas.
7.     **MISC. TEAM EXPENSE** - Any expense that does not fall into the above classifications. The common Misc. Expenses are; office supplies markers, pens, pencils, etc.); storage fees.
8.     **TRAVEL** – Travel costs incurred by the local program while traveling for official SOID events (e.g., State and Regional Competitions, etc.)
9.     **LODGING** – Costs incurred for overnight hotel stays while attending an official SOID event (e.g., State Games and Regional Competitions).
10.    **MEALS** – Food costs incurred by local program while traveling to and from an official SOID event.
11.    **TEAM PARTIES/CELEBRATIONS**—costs incurred by local program associated with team parties and/or celebrations.

## ***SOID CHAPTER REGIONAL CATEROGIES***

### CATEGORY #   DESCRIPTION

1.     **REGIONAL GAMES** - Any expenses incurred for the organization and administration Regional Games. This may include ribbons and plaques for awards, refreshments, PA system rental, publicity, or venue rentals.
2.     **REGIONAL TRAINING** – Any expenses incurred from training facilitated at the regional level. to
3.     **MISC. REGIONAL EXPENSE** - Any expense that does not fall into any other classification. Common Misc. regional expenses are regional storage units, meals or refreshments for meeting with potential donors, etc.
4.     **REGIONAL COMMUNICATION** - Postage, letterhead, envelopes, telephone, Internet access, or any other expense incurred as a direct result of communication within the Region.
5.     **REGIONAL MANAGEMENT TEAM VOLUNTEERS**—any expense associated with volunteers in regional management or games management teams (meetings, meals, travel, training, recognition, etc.)

## ***SOID CHAPTER CATEGORIES***

### CATEGORY #   DESCRIPTION

1.     **STATE GAMES**—Chapter provides for all costs associated with State Games except for local program travel, housing and food while traveling. Chapter provides for venues, equipment, awards, ceremonies, medical staff, water, food, entertainment, games management team expenses, professional staff expenses, state sponsored training.
2.     **WORLD GAMES**—Chapter provides for all costs associated with sending Idaho athletes to World Games every two years.
3.     **US NATIONAL GAMES**—Chapter provides for all costs associated with sending Idaho athletes and coaches to US National games every two years.
4.     **PROVIDE ATHLETE OPPORTUNITIES**—Chapter provides for all costs associated with providing Athlete Leadership Program (ALP’s) opportunities and training for global messengers, governance, and becoming a coach or an official.
5.     **PROVIDE HEALTHY ATHLETES PROGRAM**—Chapter provides statewide and regional free health screenings through its the Healthy Athletes Program.
6.     **PROVIDE CENTRALIZED ACCOUNTING AND ADMINISTRATIONS SERVICES**—Chapter provides all accounting and administration services, including the annual financial audit and tax return required by the IRS for nonprofit organizations.
7.     **PROVIDES LOCAL PROGRAMS WITH ACCREDITATION AS A SUB-PROGRAM**—SOID is the official accredited program of Special Olympics International

(SOI). As such, the Chapter pays all annual accreditation fees to SOI and ensures compliance with all SOI policies and procedures.

8. **PROVIDE STATEWIDE PROGRAM SUPPORT, INFRASTRUCTURE LIABILITY INSURANCE:** This includes all costs associated with the day-to-day operations of the Chapter, including web site and technology, document management, processing volunteer applications and background checks, processing athletes applications and medicals, volunteer trainings, managing, tracking, and acknowledging donors statewide; and professional development. The Chapter maintains the data warehouse in compliance with SOI policies. The Chapter also provides the annual liability insurance, which covers all volunteers and athletes and staff when participating in official SOID activities.
9. **PROVIDE STATEWIDE OUTREACH—**The Chapter pays for all costs associated with providing outreach to promote the mission of Special Olympics Idaho, to recruit new athletes and supporters and to create school climates of inclusion and acceptance through Project Unify. Project Unify is a school-based outreach program. SO Get Into It, is an education curriculum. The Chapter also provides resources to broaden the base of the movement through Law Enforcement Torch Run (LETR) activities.
10. **PROMOTE AWARENESS AND CONDUCT PUBLIC RELATIONS—**The Chapter pays for all costs associated with promoting Special Olympics on a statewide level to corporations, media, and the general public, and state, federal and local government.
11. **PROVIDE PERMANENT PHYSICAL STRUCTURE AND LOCATION—**The Chapter provides for all costs incurred in providing a permanent home (headquarters) and physical location for Idaho's only organization that provides sports and training for children and adults with intellectual disabilities. This includes maintenance, utilities, phone, copiers, postage, building and property insurance, furniture and fixtures, equipment, building improvements, landscaping and grounds maintenance. It also provides space for local programs to store equipment in addition to hosting team events and practices.
12. **PROVIDE ADDITIONAL PROGRAMS AND INITIATIVES—**The Chapter pays for all costs incurred in providing additional programs and initiatives: Young Athletes Program, for children ages 2-7, to prepare them for participation in Special Olympics; Motor Activities Training Program (MATP), a program for those with profound disabilities that are not able to participate in traditional sports offered by Special Olympics.
13. **PROVIDE GOVERNANCE AND FIDUCIARY OVERSIGHT:** As an accredited program of SOI, the Chapter provides the governance required to oversee the conduct of the program's affairs. The governing body, the Board of Directors, is responsible for ensuring that the Chapter complies with the requirements of the General Rules and other Uniform Standards.